

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: Cabinet**

**Decision No: D200029CAB**

**Date: 03 June 2020**

**Decision(s) and Reason(s)**

**Car Parking Fees and Charges - Outcome of Public Consultation**

**Consideration of recommendations to the Cabinet from the Street Scene and Environment Services Advisory Board of 5 March 2020 (Item SSE 20/8).**

The Cabinet resolved that:

- (1) the recommendations of the Street Scene and Environment Services Advisory Board be deferred until the next annual review of car parking arrangements in autumn 2020, to enable the financial implications and the impact to the community arising from the coronavirus pandemic to be fully assessed.
- (2) the concession for the diabetic screening unit/clinic at West Malling Car Parking be approved.

Reasons: As set out in the report submitted to the Street Scene and Environment Services Advisory Board of 5 March.

Signed Chief Executive:

J Beilby

Date of publication:

5 June 2020

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet**  
**Decision No: D200030CAB**  
**Date: 03 June 2020**

**Decision(s) and Reason(s)**

**On Street Parking Fees and Charges**

**Consideration of recommendations to the Cabinet from the Joint Transportation Board of 9 March 2020 (Item JTB 20/4).**

The Cabinet resolved that:

The recommendations of the Joint Transportation Board be deferred until the next annual review of car parking arrangements in autumn 2020, to enable the financial implications and impacts to the community arising from the coronavirus pandemic to be assessed.

Reasons: As set out in the report submitted to the Joint Transportation Board of 9 March 2020.

Signed Chief Executive: J Beilby

Date of publication: 5 June 2020

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**Decision Taken By: Cabinet**  
**Decision No: D200031CAB**  
**Date: 03 June 2020**

**Decision(s) and Reason(s)**

**Corporate Strategy - First Year Addendum**

**(Report of Chief Executive and the Management Team)**

**Consideration was given to the proposed approach to a one-year addendum to the Borough Council's Corporate Strategy to provide a framework within which to consider a wide range of issues in response to the Covid-19 pandemic.**

The Cabinet resolved that:

- (1) the one-year addendum, set out in Annex 1 to the report of Management Team, be adopted;
- (2) the actions set out in the one-year addendum be endorsed for further reporting to Advisory Boards or Committees as appropriate;
- (3) the proposed extension to the Climate Change Strategy consultation and the revised programme for adoption, as set out in the one-year addendum be noted.

Reasons: As set out in the report submitted to Cabinet of 3 June 2020.

Signed Chief Executive: J Beilby

Date of publication: 5 June 2020

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**Decision Taken By: Cabinet**  
**Decision No: D200032CAB**  
**Date: 03 June 2020**

**Decision(s) and Reason(s)**

**Revenue and Capital Outturn 2019-20**

**(Report of Chief Executive, Director of Finance and Transformation, Leader of the Council and Cabinet Member for Finance, Innovation and Property)**

**In accordance with the Borough Council's Financial Procedure Rules, consideration was given to information detailing actual Revenue and Capital Outturn for the year ended 31 March 2020. Subsequent adjustments made in light of the Outturn position were also considered.**

The Cabinet resolved that:

- (1) the Revenue and Capital Outturn for the year 2019-20 be noted and endorsed;
- (2) the action taken following a review of specific earmarked reserves (the establishment of a Reorientation/Post Emergency reserve and the transfer to the Invest to Save reserve), as set out in paragraph 1.2.3 of the report, be noted and endorsed;
- (3) the Treasury Management and Investment Strategy Review 2019-20 (as set out in Annex 4 to the report) be noted and endorsed; and
- (4) as a result of the Covid-19 pandemic, the significant impact on the Borough Council's reserve balances and the resulting adverse impact on the scale and timing of the savings and transformation contributions required be noted.

Reasons: As set out in the report submitted to Cabinet of 3 June 2020.

Signed Chief Executive: J Beilby

Date of publication: 5 June 2020

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**Decision Taken By: Cabinet**  
**Decision No: D200033CAB**  
**Date: 03 June 2020**

**Decision(s) and Reason(s)**

**Strategic Risk Register**

**(Report of Management Team)**

**In the light of the coronavirus pandemic, consideration was given to an update of the Strategic Risk Register and a number of areas where risk had been escalated were set out.**

Particular reference was made to the significant risks and implications to the financial position and budget deficit, Brexit impact and economic uncertainty, the Corporate Strategy and the Savings and Transformation Strategy and waste services.

The Cabinet resolved that:

The escalation of a number of key risks to Red (summarised above and detailed in the Strategic Risk Register attached as Annex 1) be noted and acknowledged.

Reasons: As set out in the report submitted to Cabinet of 3 June 2020.

Signed Chief Executive: J Beilby

Date of publication: 5 June 2020

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**Decision Taken By: Cabinet**  
**Decision No: D200034CAB**  
**Date: 03 June 2020**

**Decision(s) and Reason(s)**

**Development Management - Processes and Procedures**

**Consideration of recommendations to the Cabinet from the Planning and Transportation Advisory Board of 3 March 2020 (Item PE 20/4).**

The Cabinet resolved that:

The recommendations of the Planning and Transportation Advisory Board of 3 March be deferred until the next meeting of Cabinet on 30 June 2020 in order to allow for discussion with Parish Councils at the meeting of the Parish Partnership Panel on 11 June.

Reasons: As set out in the report submitted to the Planning and Transportation Advisory Board of 3 March 2020.

Signed Chief Executive: J Beilby

Date of publication: 5 June 2020

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**Decision Taken By: Cabinet**  
**Decision No: D200035CAB**  
**Date: 03 June 2020**

**Decision(s) and Reason(s)**

**Proposed Revision to the Joint Transportation Board Agreement**

**Consideration of recommendations to the Cabinet from the Planning and Transportation Advisory Board of 3 March 2020 (Item PE 20/5).**

The Cabinet resolved that:

The recommendations of the Planning and Transportation Advisory Board be approved as follows:

- (1) that the revised Joint Transportation Board Agreement (attached at Annex 2 of the report) be approved; and
- (2) that Parish/Town Council representatives would not have voting rights as part of this amendment.

Reasons: As set out in the report submitted to the Planning and Transportation Advisory Board of 3 March 2020.

Signed Chief Executive: J Beilby

Date of publication: 5 June 2020

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**Decision Taken By: Cabinet**  
**Decision No: D200036CAB**  
**Date: 03 June 2020**

**Decision(s) and Reason(s)**

**Coronavirus Pandemic - Contract Arrangements with Tonbridge and Malling Leisure Trust**

**(LGA 1972 – Sch 12A Paragraph 3 – Financial or business affairs of any particular person)**

**(Report of Management Team)**

**Consideration was given to the financial issues in respect of the contractual arrangements with Tonbridge and Malling Leisure Trust as a consequence of the pandemic.**

The Cabinet resolved that:

- (1) the potential financial implications for the Tonbridge and Malling Leisure Trust as a result of the government's directions in response to the pandemic be noted;
- (2) the written reassurance of the Management Team, in liaison with the Leader and Deputy Leader, to the Tonbridge and Malling Leisure Trust Board be noted;
- (3) the proposal that Management Team work with the Tonbridge and Malling Leisure Trust to set out potential options to a future meeting of the Communities and Housing Advisory Board be endorsed; and
- (4) the Management Agreement with the Tonbridge and Malling Leisure Trust be reviewed with details presented to a future meeting.

Reasons: As set out in the report (contains exemption information) submitted to Cabinet of 3 June 2020.

Signed Chief Executive: J Beilby

Date of publication: 5 June 2020

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